

Pay Check Input Deadlines

ALL Divisions including TAA

Includes Time, Other Pay, Profile Changes, and T&E Expenses

Pay Date	Pay Statements Available Online	Pay Period Ends	Period Time & Absence Approved by 12:00 noon Pacific Time on	Retroactive Time & Absence Received by 12:00 noon Pacific Time on	Supplemental Pay (Workday & Other Formats) Received by 2:00 PM Pacific Time on	Demographic Data Received by 12:00 midnight Pacific Time	Expense Reimbursements Received by 2:00 PM Pacific Time on
1/12	1/10	1/7	1/8	1/8	1/5	1/7	1/5
1/26	1/24	1/21	1/22	1/22	1/19	1/21	1/19
2/9	2/7	2/4	2/5	2/5	2/2	2/4	2/2
2/23	2/21	2/18	2/19	2/19	2/16	2/18	2/16
3/8	3/6	3/3	3/4	3/4	3/1	3/3	3/1
3/22	3/20	3/17	3/18	3/18	3/15	3/17	3/15
4/5	4/3	3/31	4/1	4/1	3/29	3/31	3/29
4/19	4/17	4/14	4/15	4/15	4/12	4/14	4/12
5/3	5/1	4/28	4/29	4/29	4/26	4/28	4/26
5/17	5/15	5/12	5/13	5/13	5/10	5/12	5/10
5/31	5/29	5/26	5/28*	5/28*	5/23	5/26	5/23
6/14	6/12	6/9	6/10	6/10	6/7	6/9	6/7
6/28	6/26	6/23	6/24	6/24	6/21	6/23	6/21
7/12	7/10	7/7	7/8	7/8	7/5	7/7	7/5
7/26	7/24	7/21	7/22	7/22	7/19	7/21	7/19
8/9	8/7	8/4	8/5	8/5	8/2	8/4	8/2
8/23	8/21	8/18	8/19	8/19	8/16	8/18	8/16
9/6	9/4	9/1	9/3*	9/3*	8/29	9/1	8/29
9/20	9/18	9/15	9/16	9/16	9/13	9/15	9/13
10/4	10/2	9/29	9/30	9/30	9/27	9/29	9/27
10/18	10/16	10/13	10/14	10/14	10/11	10/13	10/11
11/1	10/30	10/27	10/28	10/28	10/25	10/27	10/25
11/15	11/13	11/10	11/11	11/11	11/8	11/10	11/8
11/29	11/26	11/24	11/25*	11/25*	11/21	11/20	11/21
12/13	12/11	12/8	12/9	12/9	12/6	12/8	12/6
12/27	12/24	12/22	12/23*	12/23*	12/19	12/19	12/19

Standard date change
*Secondary TT&A run